



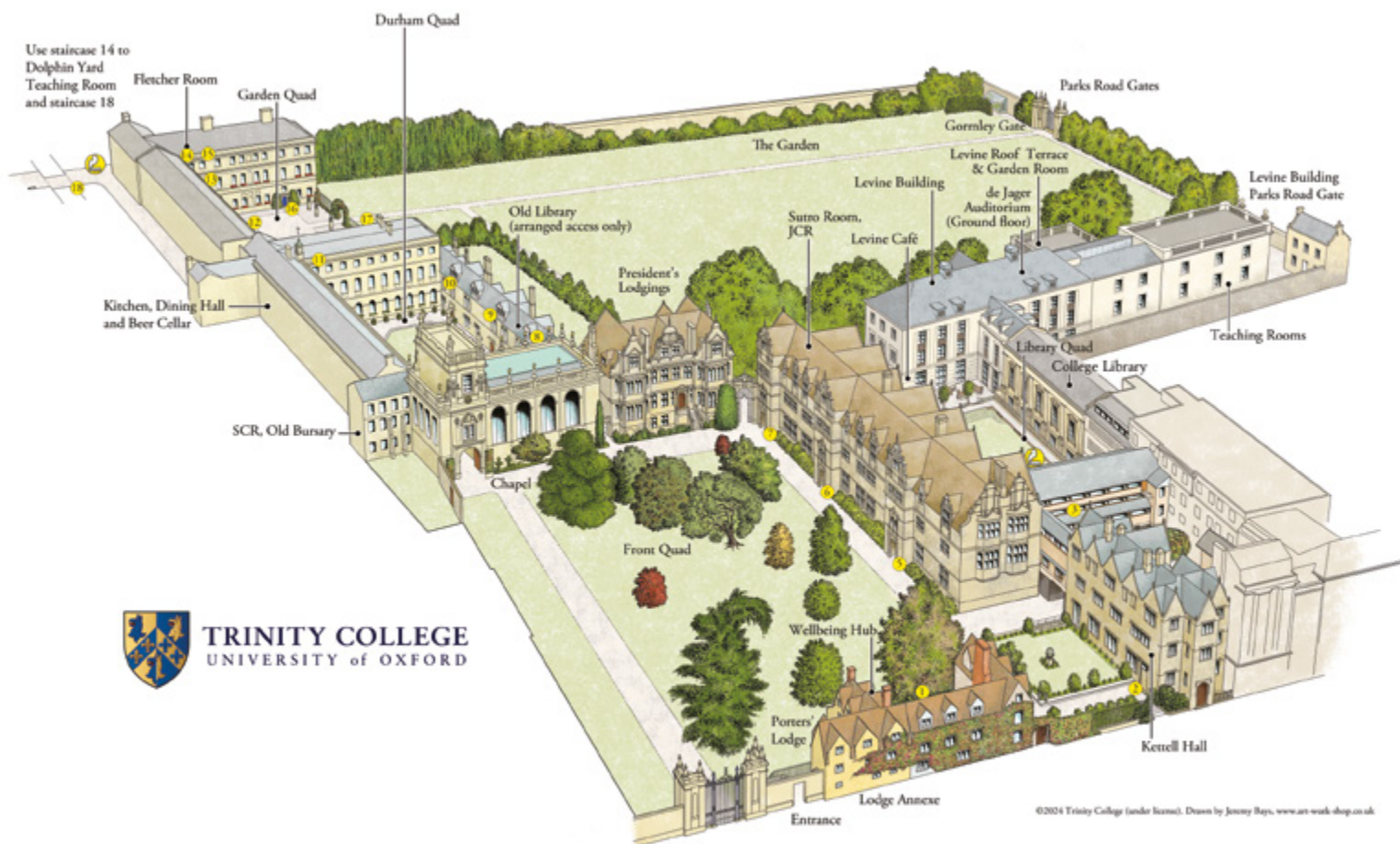
# Welcome to Trinity UNDERGRADUATE



TRINITY COLLEGE  
UNIVERSITY of OXFORD



# Map



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# Welcome from the President

I am delighted that you will shortly be joining Trinity and look forward very much to welcoming you to your home for the duration of your studies.

Over the past year, I have had the pleasure of getting to know Trinity and the people who make it such a special place. You will be joining a community that brings together people from all over the world, each with their own distinctive life experience to contribute to the richness of College life.

Trinity people share a passion for their subjects, intellectual curiosity and an ambition to do well, combined with a desire to have fun and make the most of all the opportunities that Oxford has to offer. Whether through sport, music, drama, student societies, volunteering, or simply the friendships that develop during your time here, you will find many opportunities to make the most of College life.

Trinity is a wonderful setting in which to develop and flourish as an individual, and a supportive, friendly and kind community in which to do so. You will meet many people here who are keen and well equipped to support both your intellectual and personal development.

Your first few weeks in Oxford will bring a wealth of new experiences and new faces. This booklet will help you to work out who's who in College, what to expect and how to prepare for your arrival. I look forward to meeting you in the coming academic year.

**Robert**







# STUDY AT TRINITY

## Preparing for Study at Oxford

### Introduction

Welcome to Trinity College! One of the great advantages of University study, particularly in Oxford, is that you have the freedom to manage your own time. These notes are intended to give you some general guidance about how you may go about meeting the requirements of your course. They give information about:

- The forms of teaching you may receive;
- How you may be expected to approach your work; and
- The support you can receive from your tutors and the College as a whole.

These notes are generic, so they don't talk about your particular subject: they will be supplemented by any specific guidance you receive from your department or tutors about your course. The College Handbook, which you will be able to look up on the College intranet, contains information about both academic and non-academic matters.

The focus here is on the teaching you will receive, but remember that much of your time will be spent in independent study: in reading about your subject in preparation for your regular meetings with tutors, and for the University assessments (exams and / or coursework) for your degree.

### Forms of teaching

Teaching at Oxford is tailored to the demands of individual subjects and to the needs of individual students. When you arrive at Trinity, you will meet with your College Tutor, who will give you precise details of your teaching in the term ahead. Your teaching will generally comprise a combination of:

- tutorials
- seminars / classes;
- lectures;
- (in science subjects) practicals.

Tutorials are a teaching session (usually lasting for an hour) involving two or three students and a

tutor. In many cases, your tutor will be a member of Trinity College, and will often be one of the people who interviewed you. In other cases, your tutor will be based at another College, and you are sent to them because they have specialist knowledge in this area of your course. The individual attention and contact time provided by tutorials makes studying at Oxford special. Tutorials can take many different forms. However, all tutorials have two things in common:

- you will prepare a particular piece of work for the tutorial
- you will discuss that piece of work, and issues arising from it, with your tutor.

The usefulness of a tutorial depends partly on how well you do those two things. Tutorials are most useful if you prepare thoroughly and you contribute to the discussion. It is important to remember that you are not expected to have mastered the whole subject before the tutorial: the session gives you a chance to discuss issues of which you are unsure.

#### **Tutorials aim to:**

- Allow you to discuss points about the topic that you have found puzzling;
- Help you develop a deeper understanding of the topic;
- Give you a chance to discuss your ideas about the topic; and
- Help you improve your written work and so allow you to perform to your best in University assessments (e.g. coursework and exams).

The last point is particularly important since in many subjects, your University assessments (and hence degree result) depend on the written work you produce as part of coursework or in examinations. Tutorials give you a chance to develop your written work, but do not form part of your University assessments.

**Seminars and classes** consist of a meeting (one or two hours) between a number of students (typically 5-10) and a tutor or tutors. They will involve discussion of particular topics and, like a tutorial, can take many different forms. For example, you may be asked to prepare and then give a presentation, or you may instead take part in a discussion led by a tutor. Unlike a tutorial, it may be that you are not asked to prepare a specific piece of work for a seminar or class. However, as with a tutorial, you will need to read set material before the seminar or class.

**Lectures** (usually an hour) are a presentation of a particular topic to students from all colleges. Your department or faculty will produce a termly lecture list. In some subjects, lectures are compulsory; in others, they are optional. Your College Tutor will give you advice about this. You will not normally need to do any specific preparation before a lecture.

**Practicals**, an important part of the teaching in science subjects, consist of a specific task that you must complete at a set time in a laboratory.

## **Student-Tutor responsibilities**

You and your tutors each have responsibilities.

#### **Your tutor will expect you to:**

- attend each tutorial, seminar or class at the agreed time
- complete all the preparation required for the tutorial, seminar or class

- complete a required piece of work (e.g. an essay or problem sheet) by the agreed time and to give it the tutor in the agreed way (e.g. by e-mail on the day before)
- let them know in advance well in advance if you are having problems with the work you have been set, or with a particular topic
- let them know if you cannot attend a tutorial, seminar or class and only miss such a meeting if you are seriously ill.

The failure to meet those responsibilities would have serious academic discipline consequences. The College Handbook sets out Trinity's procedures for dealing with such cases.

When producing written work, you must avoid plagiarism. This means that when relying on a particular source, you must adequately acknowledge that source, and should not pass off other people's ideas as your own. Please note that unauthorised use of generative AI tools (e.g. ChatGPT) may constitute plagiarism. If you are unsure how to acknowledge any source you are using, you should ask your tutor for advice. Further information is available at: <https://www.ox.ac.uk/students/academic/guidance/skills/plagiarism> and <https://www.ox.ac.uk/students/academic/guidance/skills/ai-study>

#### **Your tutor has responsibilities to you and will:**

- provide feedback on any required piece of work you have completed by the agreed time and given to the tutor in the agreed way
- return any such written work promptly
- provide a report on your progress (which you can read) before the end of each term.

#### **Anyone taking part in a tutorial, seminar or class (whether a student or tutor) has the right:**

- to be free from any form of physical intimidation
- not to be subject to offensive language;
- to leave a tutorial if such intimidation or offensive language occurs

In the unlikely event that you feel you are not getting what you should from your teaching, the best course is usually to make an appointment with your tutor to discuss your concerns. It may well be possible to resolve things by making some changes. In the very rare cases where this is not possible (either where you do not feel able to discuss matters with your tutor; or where the problem is not resolved by such a discussion), Trinity is keen to ensure that the problem is resolved promptly and, where appropriate, to your satisfaction. In such a case, you should arrange an appointment with the Senior Tutor.



## Assessing your progress

It is important you know how your academic work is progressing. Your tutor will give you regular feedback on your written work, and you can discuss your progress with your tutor. Tutors may not always give you a specific mark for a particular piece of written work, but can always give you feedback, and suggestions for improvement. This feedback might be written or verbal, or a combination of both. Your reports are stored on Oxford's Teaching Management System (TMS) and you will be able to see them after they have been released by your Organizing Tutor at the end of each term:

[Teaching Management System | Oxford University.](#)

At Trinity, there are three further ways in which your progress is assessed:

- **Termly Meetings with your College Tutor (Tutor's Collections):** Towards the end of each term, all tutors write brief reports on the work of the students they have taught in that term. These reports are available for you to read. In the last week of term, you will meet your College Tutor to discuss the reports and your progress more generally, as well as plans for future study (e.g. any revision or reading for the vacation).
- **Meetings with the College President (Presidential Collections):** You will also have an appointment to meet with the President once a year. This meeting is known as a "Presidential Collection" and you need to wear your gown. The President will have received information from your College Tutor about your progress. The meeting provides an opportunity for you to have a brief discussion of your term's work with someone other than your

College Tutor. You should not feel shy to raise any problems or concerns.

- **Start-of-term practice examinations (Collections):** At the end of each term, your College Tutor will tell you if, at the beginning of the next term (usually on the Friday before term begins), you will have an examination on some or all of the subjects you have studied during the previous term. These exams are known as "Collections". They do not form part of your University assessments and so are not taken into account as part of your degree result. Their purpose is to allow you and your tutors to assess your progress. They give you practice for future University exams; and let you identify which areas you need to work on further. Collections are a very important part of your study: the marks you obtain in Collections are taken account of in decisions about College prizes (in cases of very good performance) or about remedial action required (in cases of very poor performance). Collections, when set, are compulsory.

## Managing your time

Oxford terms are short and very busy! As well as studying, you will want to find time for some other social activities, including taking part in any of the wide range of sports, clubs or societies available at Trinity. It is vital that you manage your time efficiently and effectively. If you find you are struggling to do so, you should discuss this with your tutor or with Trinity's Academic Support Tutors

As Oxford terms are very short, it is important to do



a reasonable amount of academic work during the vacations. Vacations give you a valuable opportunity to prepare for next term's work (by reading ahead) and to consolidate the previous term's work (by revising for Collections). In addition, your College Tutor may also set specific vacation work.

### Sources of support

Everyone at Trinity recognises that student life can sometimes be stressful, and that you may sometimes need additional help and support. The key point is that Trinity offers a large number of sources of support, so, if you do have a problem, do not be afraid to raise it.

Any student can turn to their College Tutor; in addition, you can also discuss with The Senior Tutor any circumstances that may affect your academic work. Trinity's Academic Support and Development Lecturer is available to support students with academic skills, including time management, note-taking, essay writing and exam preparation.

The Wellbeing team are available to listen sympathetically and confidentially to any matters of wellbeing concern, whatever their source. They can refer you for further help and support where appropriate. The President is always willing to see students individually to discuss personal difficulties.

The Presidents and Officers of the JCR and MCR can offer advice on welfare, and may act as

intermediaries in matters that should be brought to the attention of the Senior Tutor, such as difficulties in your relationship with a tutor. Confidential support is also available from the trained Student Peer Support Team (information from the JCR and MCR). You will also have access to the College Nurse and College Doctors. In all such consultations, care is taken to respect confidentiality and privacy. You can also independently consult the University Counselling Service.

If you have a disability or a specific learning difficulty/ difference, please contact the Tutorial Administrator or the Wellbeing team before or as soon as possible after your arrival. We can then arrange special provision for teaching and assessment, if appropriate. You may also contact the University's Disabilities Advisory Service independently:

[www.ox.ac.uk/students/welfare/disability](http://www.ox.ac.uk/students/welfare/disability)

### Resources

The Oxford Transition Support website is full of resources designed to help you thrive when you arrive at Oxford University: [www.ox.ac.uk/students/new/oxford-transition-support](http://www.ox.ac.uk/students/new/oxford-transition-support)

Jumpstart University, run by the Russell Group and the Open University, is a hub aimed at helping students prepare for and settle into their studies: [www.open.edu/openlearn/jumpstart-university](http://www.open.edu/openlearn/jumpstart-university)

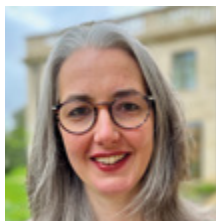




# Teaching and Learning

For new undergraduates some of the most important people you will have contact with are your tutors. Trinity admits undergraduates in subjects the college has tutors in, and the college's Fellows and Lecturers are active in both teaching and research. You will meet your tutors during Freshers Week, and you will meet the Senior Tutor during this time as well. Before you arrive please make sure you have undertaken any required reading assigned over the vacation.

## Senior Tutor



### Dr Rebecca Bullard

rebecca.bullard@trinity.ox.ac.uk  
Phone: 01865 279905

The Senior Tutor is responsible for the strategic planning of the college's academic activities.

This includes overseeing the appointment of academics, student admissions, and the academic progress of undergraduate students once they are on course. The Senior Tutor works closely with the Access Team and academic colleagues at Trinity to make the college a supportive and welcoming place for students from all backgrounds, and is happy to meet with students to discuss academic-related matters.

Rebecca's office is on the first floor of the Levine Building, across the hall from the College Office.

## Academic Support Tutors

Trinity has two Academic Support Tutors – one who specialises in maths and sciences, and one in humanities and social sciences – who support students with essential skills for academic success.



### Andrew Browne

andrew.browne@trinity.ox.ac.uk



### Helen Flatley

helen.flatley@trinity.ox.ac.uk

## Academic Office

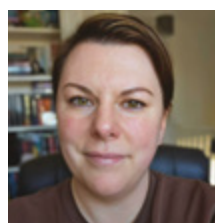
The Academic Office is the centre of academic administration in college and is located in the College Office on the first floor of the Levine Building. The Academic Office staff here are dedicated to supporting you manage your studies and the administration related to started, progressing and finishing your degree. You should feel free to contact any of the Academic Office team directly by email or Microsoft Teams.



### Undergraduate and Tutorial Administrator: Isabel Lough

isabel.lough@trinity.ox.ac.uk  
Phone: 01865 279912

The role of the Undergraduate and Tutorial Administrator is to provide administrative support for all academic requirements of undergraduates on course and examinations, including alternative examination or assessment arrangements.



### Graduate and Academic Administrator: Ashley Maguire

academic.administrator@trinity.ox.ac.uk  
Phone: 01865 279910

The Graduate and Academic Administrator is responsible for all academic administration relating to graduate students including, but not limited to, admissions, scholarships, and academic grants (including undergraduate grants). Her other duties include servicing the Grants Committee, coordinating the interviews for academic positions, and keeping the college website graduate pages up to date.



### Undergraduate Admissions Officer and Chapel Administrator: Ian McGurk

admissions@trinity.ox.ac.uk  
Phone: 01865 279874

The Undergraduate Admissions Officer has administrative responsibility for Trinity's undergraduate admissions process, which makes him the point of contact for prospective students from pre-application (alongside the Access & Outreach Office) right up until they begin their course. He also works with the Chaplain to support the life of Trinity's beautiful Chapel.

## Matriculation and academic dress

All students who are new to the University of Oxford are required to matriculate. Details of matriculation will be provided by the College's Alumni and Development Office shortly after you commence your course.

## Academic dress

Full academic dress should be worn at all formal University ceremonies including matriculation and degree ceremonies. Sub fusc (from the Latin sub fuscus meaning dark brown) should be worn beneath your academic gown and is also required when sitting examinations. The University website

has detailed information about academic dress:

<https://www.ox.ac.uk/students/academic/dress>.

There are several shops in Oxford where you can buy sub fusc, and some of them offer deals, so it's worth checking out a few websites to see which has the best offer. Some of the shops in Oxford that sell sub fusc, or parts of sub fusc include:

- Shepherd and Woodward
- Ede and Ravenscroft
- Walters of Oxford
- The Varsity Shop

# Library

Trinity's library team can help you make the most of the many library services and digital resources available to you at Oxford. They can help you navigate your reading lists, track down reliable free online material and provide support for your independent research.

The War Memorial Library in Library Quad provides a variety of 24/7 study spaces exclusively for Trinity College members. The study spaces offer free printing and lockers, and the college café is conveniently located next door.

The librarians are experienced in supporting students with disabilities, specific learning difficulties and additional needs, so please get in touch to discuss how they can help you.

Trinity's academic book collection is constantly being updated to suit your needs and the library offers a fast request option for books not already in stock. You can borrow up to 30 books at a time. For any books which are too costly or would not benefit other students, a book grant is available (see the section on grants below).

The library also has physical and digital book collections to enhance your academic skills, support your wellbeing and fire your intellectual curiosity. If you are looking for your next good read, you will find selections of new and prize-winning fiction and non-fiction available to borrow.



**College Librarian:**  
**Emma Sillett**

[library@trinity.ox.ac.uk](mailto:library@trinity.ox.ac.uk)



**Library Assistant:**  
**Sarah Cox**

[library@trinity.ox.ac.uk](mailto:library@trinity.ox.ac.uk)

## Bod Card

Your Bodleian Card, or 'Bod Card', is your University Card and it will be given to you when you arrive to register in College. It is the key to student life: you will need it to access libraries, borrow books, enter departments and other buildings, buy meals in Hall and present it as student ID in the city. At the start of Michaelmas Term, £10 is already added to your Bod Card (this is charged to your Michaelmas term battels), which is then debited for every meal you have. You can top up your Bod Card online or in the Bursary. If you lose it, the University charges £15 for the replacement of lost Bod Cards. In College, Isabel Lough in the Academic Office coordinates the replacement of lost Bod Cards.







# FINANCE AND FINANCIAL SUPPORT

## Fees and Finance

**Battels** is the name given to the student account that is managed by the Bursary and to which fees, accommodation, utilities (electricity, gas) and other expenditure are charged. You will be advised of course fees and accommodation charges ahead of time. This would be reflected on the university website and on your accommodation licence agreement, respectively. The first battels statement of the academic year is sent in Michaelmas Term and may also include course fees if you are liable to pay these.

You will receive your battels bill to your email inbox at the start of weeks 0th, 4th and 8th of each term, and a final bill in July. Battels are payable by no later than Friday of that same week.

Payment of battels can be made through the online payments system at: <https://www2.trinity.ox.ac.uk> or by credit/debit card in the Bursary or direct into the College bank account. Interest may be charged daily on overdue balances at the rate of 2% (or CPI if higher) per month. No further credit will be given until the previous term's battels bill has been paid in full. Non-payment of battels is a serious offence and may result in suspension. A student who fails to pay for their accommodation before the due date may be denied College accommodation.

### Grants

There are a number of grants available for students; these include:

- **Academic Grants** may be made to undergraduates to assist with book purchases and expenditure on projects which are related to their academic work. Postgraduate grants are awarded to help with research, such as book purchases, conference expenses etc. The application form is available from the **College Intranet** <https://intranet.trinity.ox.ac.uk/students> and must be submitted by the date stated on the form. All forms require the support of the applicant's tutor in the case of undergraduates, supervisor in the case of graduates.
- **Travel Grants** are available to Trinity students from a number of different sources. Different funds may be used to facilitate cultural trips, academic-related travel, or career-focused placements. Calls for these grants are made throughout the year.
- **Grants and awards for extra-curricular activities** such as sport, music and drama are made on a periodic basis throughout the year. Some awards (e.g. Britton Instrumental Bursaries) have an application form; other applications can be made by email to the Estates Bursar.

Application forms for grants can be found on the College Intranet; they should be returned by the date specified on the form. Applications are normally considered at a meeting of the Academic Grants Committee in 6th week of each term.

### College hardship funds

The College operates a programme of hardship grants known as the Levine Bursaries. These are funded by generous donations from old members of the College and are intended to help students in financial hardship when no other source of funding is available. The maximum level of funding for any student is £6,000 per year. Further details may be obtained from the Estates Bursar or College Accountant.

### Bursary Team



**Estates Bursar:**  
**Chris Ferguson**

christopher.ferguson@trinity.ox.ac.uk  
Phone: 01865 279880

The Estates Bursar ensures sound financial management of the College and its assets and estate.



**College Accountant:**  
**Nasera Cummings**

nasera.cummings@trinity.ox.ac.uk  
Phone: 01865 279897

The College Accountant reports to the Estates Bursar and is responsible for College financial statements and budgets, and manages the Bursary team.



**Fees and Battels Administrator:**  
**Linda Ewusie Mensah**

fees@trinity.ox.ac.uk  
Phone: 01865 279872

The fees and Battels Administrator manages your battels, scholarships, and grants. She can be found in the Bursary Office on the ground floor of staircase 10.





# Managing your Finances

## Assessing your income

The first step to managing your money is to work out your income. You will most likely have a steady stream of funding that will remain the same during your time at Oxford. Please note that government funding may be less in your final year as you will not be classed as a student over the summer period once you have completed your final exams and assessments.

Your income could be supplemented with a job during the long vacation. Visiting the Careers Service at [www.careers.ox.ac.uk](http://www.careers.ox.ac.uk) will provide you with information about paid employment during the long vacation.

## Estimating your spending

Once you understand your income it is time to estimate your outgoings. There may be termly fixed costs, such as College rents, or more regular spending such as food. Attempt to make a budget of your spending for the term. Be sure to include all known payments and try to estimate the possible cost of other items such as food or entertainment. The University have produced an estimate of living costs based upon an Oxford Student Union Survey: [www.ox.ac.uk/students/fees-funding/living-costs](http://www.ox.ac.uk/students/fees-funding/living-costs). This may be a good place to begin.

Be sure to consider any other irregular expenses that may come at the end of a term, such as vacation rents or cost of travel to and from Oxford. You will need to include those in your initial calculations and keep funds available.

## Be realistic

Ensure that your basic needs are met in your budget, you must ensure you have budgeted enough for your survival and sustenance. Also ensure that you have space for activities outside of your basic needs. If you are budgeting correctly there should be funds available for socialising with friends or for your hobbies.

## Distinguishing 'needs' and 'wants'

Be sure to identify whether an item in your budget is something you need to survive as opposed to something you want to have. Your needs should always be prioritised above those things it would be nice to have.

## Track your spending and progress

A significant part of budgeting is reviewing your progress. Track your spending either on excel or a budgeting app. Work your way through your bank statement and categorise the payments. This

is the best way to ensure you are staying within your means and allow you to finesse your budget moving forwards. Some banks include features in their mobile apps that automatically categorise your payments and can be extremely useful.

After this exercise you may find you still have funds remaining, it would be prudent to keep these in reserve if you can; this will save you from the stress of any last-minute expenses. If you find that you are spending more than your means then this needs to be addressed in your future spending.

This activity should be done as regularly as you are able to ensure you are still on track.

## Creating an allowance

Another option for managing spending is to work out a weekly allowance and only allow yourself access to that value. You can do this by moving the remaining balance into a separate account.

An allowance allows you to stay within your means and not having to itemise spending as advised above. Be sure that any large upcoming bills are deducted before you work out what your allowance would be.

## A word on credit

Please be extremely careful when using forms of credit, such as, but not limited to, overdrafts and credit cards. If you are relying on credit to pay for regular outgoings, then you are almost certainly living outside of your means. This credit will need to be repaid (most likely with interest) and you will likely find yourself in a similar situation in the following period. We understand you may need to use your overdraft from time to time but if this is the case you will need to adjust your spending to ensure you do not accumulate more debt in the future.



## Some ways of preventing fraud

Do not give any personal information (name, address, bank details, email or phone number) to an organisation or individual without first verifying their credentials. Instead contact the company directly using a known email or phone number that you have confirmed.

Ensure your computer has the most up to date anti-virus and firewall installed. Always set up two factor authentication online where possible. Consider using a password manager and external authenticator.

Most fraud begins with phishing (a call, email or letter requesting your information.) Remember that email addresses and phone numbers can be spoofed so never assume who you are communicating with. Banks or governments agencies should not request details from you in this way.

Destroy and preferably shred any personal and financial information. It does not take a lot of information to clone your identity.

Never agree to transfer money on someone else's behalf. This could be money laundering and you, as the money mule, may personally be prosecuted if you have allowed this to happen. This form of fraud will sometimes be disguised as facilitating an international payment through a broker. Please be extremely careful about how you transfer money and ensure it is a reputable entity or a known individual before proceeding.

Never feel rushed to do something; fraud works best when you are forced to make quick decisions without thinking them through. Finally, if it sounds too good to be true... it probably is. You can see some helpful advice and information about how to avoid cyber and online fraud here: **Individual cyber protection – Report Fraud.**

If you believe you have been the victim of fraud you should contact the police by calling 101. If you believe someone is trying to commit fraud, then you can report this to Action Fraud by calling 0300 123 2040 or visiting [www.actionfraud.police.uk](http://www.actionfraud.police.uk).

## Student bank accounts

If you have not already done so, it is worth looking into opening a student bank account. The UCAS personal status codes you used when applying to university will come in handy in setting up bank accounts, as they will allow banks or building societies to confirm your status as a future student. The **UCAS website** has some helpful information about when to set up a bank account and how to open them.

Although many banks try to tempt students with special offers, these are not the only factors to consider when choosing an account. You may want to think about the following points:

- What is the overdraft facility? This should be interest and charge free. Consider how much is available in each year of your course and when you are expected to pay it back.
- Does it have a branch in Oxford? Bank branches in university cities tend to have Student Advisers with whom you can discuss budgeting and overdraft needs.
- What happens when you finish your course? Several banks provide a graduate account for a number of years after graduation, which allows you longer to pay back any overdraft you have incurred (with or without interest charges).

## Employment and tax

During term time you will have very little time for even a part-time job, although there may be opportunities for you to do a limited amount of







paid work within colleges. The summer vacation is at least three months long, which gives you time to earn money and gain valuable work experience. The University Careers Service has plenty of information about available opportunities; visit [www.careers.ox.ac.uk](http://www.careers.ox.ac.uk) for further details. In the Christmas and Easter vacations you may also have some time for part-time work, but bear in mind that you are likely to have academic work to complete over the holiday.

For information about how students are taxed when working in the holidays, please visit [www.gov.uk/student-jobs-paying-tax](http://www.gov.uk/student-jobs-paying-tax).

### Student discounts

Many businesses offer discounts to students, so it's worth asking before paying for goods to make your money stretch a little further.

Many local stores will accept your University Card, however some high street chains might require an NUS Extra Card. These can be purchased via [www.totum.com](http://www.totum.com). There are also a number of websites you can register with for access to online student discounts such as [www.myunidays.com](http://www.myunidays.com) and [www.studentbeans.com](http://www.studentbeans.com).

### Paperwork

It is important to keep hold of paperwork relating to your finances as you may need it later. You may prefer to keep digital copies as these can be easily accessed when you are at Oxford or at home. If you

apply for hardship you will be required to provide copies of these documents.

We would particularly advise keeping records of the following:

- Financial notification letter from the Student Loans Company
- Oxford Bursary or Crankstart Scholarship letter
- Scholarship and award letters
- Notification of hardship payments
- Tenancy agreement and inventory (if you're living out)
- Battels statements.

### Useful websites

[www.gov.uk/student-finance](http://www.gov.uk/student-finance)

[www.studentfinanceni.co.uk](http://www.studentfinanceni.co.uk)

[www.saas.gov.uk](http://www.saas.gov.uk)

[www.studentfinancewales.co.uk](http://www.studentfinancewales.co.uk)

[www.hmrc.gov.uk/students](http://www.hmrc.gov.uk/students)

[www.moneysavingexpert.com/students](http://www.moneysavingexpert.com/students)

[www.nus.org.uk](http://www.nus.org.uk)

<https://www.ucas.com/undergraduate/student-life/getting-student-support/undergraduate-student-support>

[www.ox.ac.uk/students/fees-funding/living-costs](http://www.ox.ac.uk/students/fees-funding/living-costs)



# LIVING FACILITIES AT TRINITY

## Term Dates and Arrival

For current and future term dates, please see the University website:

**[www.ox.ac.uk/about/facts-and-figures/dates-of-term](http://www.ox.ac.uk/about/facts-and-figures/dates-of-term)**

All undergraduates must be in College by 12 noon on Thursday of 0th week at the start of each term, in order to attend meetings with tutors and to sit College practice examinations ('collections') - except for Freshers in Michaelmas Term who arrive earlier for Freshers' Week. You must not leave Oxford before 6 p.m. on Friday of 8th week without the prior permission of your tutor/ the Senior Tutor.

Students rooms are generally available to occupy from 14:00 on the Tuesday of 0th week of each term; your Accommodation Licence will contain the dates that you are allowed to occupy your College room.

## Accommodation

### **UUK Code of Practice: Your right to a quality home**

Where you live is one of the most important parts of your university or college experience, especially in your first year. So it's reassuring to know that when you move away from home for the first time, the Student Accommodation Code is there to protect your rights to a safe, good quality place to

live. The Student Accommodation Code has been developed by Universities UK and GuildHE to make sure you get the best out of your time living in university or college accommodation:

**[www.thesac.org.uk](http://www.thesac.org.uk)**

All information about getting set up and settled in, facilities, residential life, and support can be found in the Accommodation Guide.



# Food and Dining

We are proud to have earned our reputation for having some of the best Dining Hall food and hall service in Oxford. Our chefs provide meals suitable for all dietary requirements, and also put out highly creative menus across all the meal services, including Formal Hall, Guest Night dinners and High Table.

Most importantly for many students, our food is very reasonably priced (and you pay only for the meals you choose to eat). Breakfast and lunch are self-service, and charged according to options chosen.

## Meal services

Self-service breakfast, lunch and dinner are run on a turn-up and pay basis, so no pre-booking required. As Freshers your University cards will have £20 pre-loaded on to them for meals on the first few days of Freshers' week. Formal Hall and Guest Night dinners can be booked via the meals sign-up system which you will be able to access with your University log-in details after you have enrolled.

For meals that do require sign-up (Formal Halls and Guest Nights), the cut-off time for sign-up is 10am on the day for Formal Hall and 10am the day before, for Guest Night dinners and Sunday evening High Table.

You are more than welcome to bring more than one guest to lunch, brunch, or self-service dinner. Please note, your guest(s) should be part of Oxford University and they will be asked to produce their Bod card upon payment. Guests who not part of Oxford University are welcome, but will be charged the higher guest rates, plus VAT, in order to comply with HMRC Guidance. We also ask that if you know you will be bringing in more than three guests, that you please email [scr.steward@trinity.ox.ac.uk](mailto:scr.steward@trinity.ox.ac.uk), [julian.smith@trinity.ox.ac.uk](mailto:julian.smith@trinity.ox.ac.uk) and [jonathan.clarke@trinity.ox.ac.uk](mailto:jonathan.clarke@trinity.ox.ac.uk), to let us know.

Meals are served at the following times during weeks 1-8 of each term:

**BREAKFAST:** Monday to Friday, 8am-9am.  
Turn up and pay at the till: no pre-booking required.

**BRUNCH:** Saturday and Sunday, 10.30am-12.30pm.  
Turn up and pay at the till: no pre-booking required.

**LUNCH:** 12.30pm-13.30pm, Monday to Friday.  
Turn up and pay at the till: no pre-booking required.

**FORMAL HALL:** Monday and Wednesday, 7.05pm. Sign up and pay online in advance. Sunday. For those wishing to attend Chapel on Sundays, a 'Formal Hall' style dinner is available at 7.15pm. Sign up and pay online.

**INFORMAL DINNER:** Tuesday, Thursday, Saturday, 5.45pm-6.45pm. Sunday Carvery, 5.00pm-6.00pm. Turn up and pay at the till: no pre-booking required.

**GUEST NIGHT:** Friday, 7.05pm. Sign up and pay online in advance.

## Special occasions

Gowns are worn for Formal Hall and Guest Night dinners, but there is no other requirement to dress formally, although college members are expected to be tidily dressed for all meals.

Friday is the weekly Guest Night, when Trinity's chefs show off their talents providing a special four-course dinner. Booking for Formal Hall and Guest Night is made via an online sign-up system.

## Kitchens

On-site students who prefer to cook for themselves, or want to eat at flexible times, can use dedicated satellite kitchens in various areas and staircases, around College.

All the off-site College flats (for third- and fourth-year undergraduates and for graduates) have their own kitchens shared between the small group of students in the flat. Please note that the College does not provide catering equipment. If you are living in the Levine Building you will need to bring induction pots and pans.





**Domestic Bursar:  
Lynne Adam**

lynne.adam@trinity.ox.ac.uk  
Phone: 01865 279890

The Domestic Bursar has responsibility for the management of the College's buildings, domestic operations, gardens, the sports ground, HR and conferences and events, among other activities. Lynne is also the Fellow for Sport and organises the distribution of sports grants each term.



**Head of Accommodation  
Services:  
Jonathan Davies**

jonathan.davies@trinity.ox.ac.uk  
accommodation@trinity.ox.ac.uk  
Phone: 01865 279877

The Head of Accommodation Services is responsible for all student accommodation and housekeeping. He and his team will try to ensure that you have a comfortable stay at Trinity during your time here.



**Head Chef: Julian Smith**

julian.smith@trinity.ox.ac.uk

The Head Chef is responsible for all aspects of menu planning and food production in college, and for ensuring food is prepared to safe standards and takes into account allergies and dietary requirements. His team are responsible for the fantastic variety of daily food in hall, as well as a range of special formal dinners and other events throughout the year.



**SCR and Hall Steward:  
Jonathan Flint**

jonathan.flint@trinity.ox.ac.uk  
scr.steward@trinity.ox.ac.uk  
Phone: 01865 279902

The SCR Steward oversees the team that manages, sets up and runs daily meal services in college as well as formal events for College members and external guests. Jon also organises catering for meetings, student bookings and College events. He is always happy to speak to students, especially if you have any particular requirements or would like to ask questions about food in College.



**Head of Events:  
Louise Kernahan**

conference@trinity.ox.ac.uk  
Phone: 01865 279888

The Head of Events is the person to contact if you want to book an event at Trinity. Her team manages the room bookings and catering for external events from weddings and summer schools to outreach visits, and can also help co-ordinate internal dinners or other events you might want to plan.



# IT Services

During September you will receive your University self-service registration details by email for your Oxford Single Sign-On (SSO) account, which gives you access to your university email, online systems and internet; please act on the instructions quickly.

If you have not received your self-service registration details 2 weeks prior to Freshers' Week, contact [admissions@trinity.ox.ac.uk](mailto:admissions@trinity.ox.ac.uk). Please note that the University cannot issue your self-service registration details until you have returned your University Card form.

Many student rooms have wired network access as well as wireless networking is available throughout college. Please ensure that before arrival all personal computers have up to date anti-virus software installed and are running a supported and current OS version which is fully up to date. The anti-virus software Sophos is freely available from the university and can be installed before you arrive (once you have completed your self-service registration).

To contact the IT Helpdesk please email [helpdesk@trinity.ox.ac.uk](mailto:helpdesk@trinity.ox.ac.uk) and the IT support team will respond to you as quickly as possible. The IT

office is usually open office hours. You should try to make an appointment in advance if you wish to see the IT team by emailing [helpdesk@trinity.ox.ac.uk](mailto:helpdesk@trinity.ox.ac.uk) as the IT Support team are often called away from the office and cannot guarantee being available for drop-ins. There are multi-function copier/printers available to students at various locations at on our main site and North Oxford sites.

The college has a set of social media policy and internet usage guidelines you will be expected to be familiar with, which you can find in the College Handbook.

# What to bring to Trinity

**We advise you to bring the following:**

- Cold weather clothing e.g.: warm/ waterproof coat, jumpers, shoes/boots (it begins to be very cold in Oxford by November!)
- Toiletries and any medical supplies you may need.
- Study materials: books, files, paper, pens, paper, etc.
- Personal computer.
- A few mugs, plates, some cutlery, glasses.
- 2 pairs of sheets/ duvet cover, 2 pillowcases, 2 hand towels, 2 bath towels, 2 tea towels.
- Any sports equipment or musical instrument, to be kept in your room.
- If you wish to bring a bicycle, make sure that it is in good working order and that you also bring a sturdy lock, a cycle helmet and lights.

Please remember to bring suitable chargers and power cables for all personal devices. For safety and reliability, we recommend using genuine or certified charging equipment.

**We supply these items, so please do not bring them:**

- Bed, desk, chairs / sofas, wardrobe, waste bin.
- Mattress, pillow, mattress protector, duvet.
- Fridge (small fridge provided in each room).
- Iron (in laundry room).
- Kettle, microwave and cooker (in the communal kitchens).
- Fitness machines (in the gym).
- Pianos (in several bookable rooms in college).
- Printer (in several locations in College)

**You should not bring the following items:**

- Cars (no parking is available in College and it is almost impossible to park for more than a few hours in central Oxford).
- Candles or oil burners (whether ornamental, therapeutic or practical).
- Kettles, toasters, microwaves, electrical fan heaters, rice cookers, portable electric hobs etc.

(Fuller details of items which are not allowed on College property are contained in your accommodation licence. Most of these are a matter of common sense and personal safety.)



# LIVING AT TRINITY: RESOURCES

## Wellbeing and Health

We hope you will enjoy your time at Trinity and thrive here. University life can also, however, bring challenges and we know you may need extra emotional or other support to make the most of Oxford. Our Wellbeing team work together to help you thrive and develop your full potential – academically and personally. Trinity has a team of professionals and peers in College and beyond, who can offer confidential advice and support during your time at Oxford whenever you need it.

### The Wellbeing support team



#### Head of Wellbeing: Lizzie Shine

[wellbeing@trinity.ox.ac.uk](mailto:wellbeing@trinity.ox.ac.uk)

The Head of Wellbeing leads the implementation of the College's wellbeing policy, strategy and provision and manages the rest of the Wellbeing team. Lizzie is available to any student who wishes to speak to her about anything that may be bothering them, whether academic, emotional, social or related to any other issues. She can offer practical support as well as signposting to other College, University and external services who may be able to help.



#### Wellbeing Advisor: Sally Harris

[wellbeing@trinity.ox.ac.uk](mailto:wellbeing@trinity.ox.ac.uk)

Sally is a Wellbeing Advisor who is available to see students for any reason. Sally is also a trained mindfulness and self-compassion teacher who can offer 1:1 or group sessions to teach and practice lifelong skills in managing the pressures of day-to-day life.



#### Wellbeing Advisor: Nicola Selway

[wellbeing@trinity.ox.ac.uk](mailto:wellbeing@trinity.ox.ac.uk)

Phone: 01865 279896

As a Wellbeing Advisor Nicola sees students for a variety of issues. She is committed

to fostering a supportive, trusting and caring environment in which students can feel safe seeking confidential help and advice. Nicola has particular professional experience of supporting young people with additional needs including autism, ADHD, behavioural difficulties and dyslexia.

Lizzie, Nicola and Sally are committed to fostering a supportive, trusting and caring environment in which students can feel safe seeking confidential help and advice. They can be found in the Wellbeing Hub located in the Cottage between Staircase 1 and the Lodge; alongside the College Nurse, GP and University Counsellor. Look for their flag in Freshers' week! Individual hours vary but as a team they are available every day during term-time – so send an email to [wellbeing@trinity.ox.ac.uk](mailto:wellbeing@trinity.ox.ac.uk) or use their online booking system to make an appointment. They are looking forward to meeting you (and always have tea and biscuits!).





### College Nurse: Joanna Bowd

pml.trinitynurse@nhs.net  
Phone: 01865 279915

The College Nurse works as a link between the College, the College Doctor and

Summertown Health Centre. She is able to assess minor illness, and minor injuries (sports or otherwise). She can also discuss sexual health, stress and other wellbeing matters. She will signpost you to other staff in the team or outside therapists.

The College Nurse clinic is located in the Staircase 1 Cottage (rooms 1-3) next to the Porter's Lodge. She is available Monday to Friday during terms times if you book an appointment via the [College Intranet](#) or the [online booking form](#).



### College Counsellor: Chris Cullen

chris.cullen@psych.ox.ac.uk

Chris Cullen is a professional psychotherapist, and is on the team at the University Counselling Service. Alongside

this, he teaches mindfulness, and is a tutor on the University's MSt course in Mindfulness-Based Cognitive Therapy. Chris works one-to-one, and is currently in College on Tuesday afternoons and Friday mornings, offering sessions, both in-person and online.



### The College Dean: Dr Dean Sheppard

dean@trinity.ox.ac.uk  
Phone: 01865 279867

The Dean is responsible for non-academic discipline, which means ensuring students are

respecting each other and the College community and are observing our community guidelines. The Dean works closely with the Head of Wellbeing where needed, and follows up on any concerns raised out of hours by the Junior Deans.

The Wellbeing Team is supported by a team of six Junior Deans who are postgraduate students living in onsite and offsite student accommodation. They have recognised experience and training in student wellbeing and welfare support. They work to a duty rota out of hours (7pm-7am) and are trained first aiders. If you have urgent wellbeing concerns out of hours, please inform the Lodge who can put you in touch with the duty Junior Dean for support.

## Onsite Junior Deans



**Onsite Female Junior Dean:**  
**Catie Kohler**  
catherine.kohler@trinity.ox.ac.uk



**Onsite Male Junior Dean:**  
**Tobias Loeff**  
tobias.loeff@trinity.ox.ac.uk

## Offsite Junior Deans



**Offsite Male Junior Dean:**  
**Kelechi Chima**  
kelechi.chima@trinity.ox.ac.uk



**Offsite Female Junior Dean:**  
**Sivasruthi Kesavan**  
sivasruthi.kesavan@trinity.ox.ac.uk



**Offsite Female Junior Dean:**  
**Tshogofatso Masenya**  
tshogofatso.masenya@trinity.ox.ac.uk.



**Offsite Female Junior Dean:**  
**Emerald Gaydon**  
emerald.gaydon@trinity.ox.ac.uk

## Peer support

Both the JCR and MCR have welfare officers and the College has a team of peer supporters who provide informal, friendly and confidential listening. They are trained by the University Counselling Service and are there to listen but not to advise.

More information about welfare and wellbeing provision is available on the college Wellbeing pages: [www.trinity.ox.ac.uk/wellbeing-whos-who](http://www.trinity.ox.ac.uk/wellbeing-whos-who)

## Health

Before coming to College all students should register with the College Doctors. Medical care at Trinity is provided by the College Nurse, Jo Bowd, and the College Doctors, Dr Hannah Peters and Dr Emily McGhee, from Summertown Health Centre. All are highly experienced professionals in primary care and can refer you to hospital care (called secondary care) if needed.

The College Nurse provides daily clinics on-site at the Wellbeing Hub during term-time and appointments can be booked online.

Trinity students can see the GPs on-site in their term-time clinics every Tuesday morning at the Wellbeing Hub, or at other times at Summertown Health Centre located at 160 Banbury Road.

Please call Summertown Health Centre on 01865 515552 to make an appointment with the College Doctors and state that you are a Trinity student.

## Dental care

NHS dental care is increasingly difficult to obtain. Please call local dentists and ask if they are taking on new NHS patients. If so, please sign up with them.

## Disability

If you have already made a declaration of disability on your UCAS form, you will receive information and guidance from the University's Disability Advisory Service. You can contact them on 01865 280459 or [disability@admin.ox.ac.uk](mailto:disability@admin.ox.ac.uk).

If you have a disability that you have not yet declared, it is not too late to do so using the declaration form available online. You are not under any obligation to disclose details of your disability either to the College or to the Disability Advisory Service, but we can only provide you with appropriate support if we are made aware of any particular needs that you may have. We strongly encourage any student who has a disability to come and discuss it with us (confidentially) at the earliest opportunity.

The University and College disability support staff work closely together following strict principles of student confidentiality, with student consent.

The College Disability Lead is the Head of Wellbeing.

The Wellbeing team liaises with the Disability Advisory Service and relevant colleagues as needed. Please contact Lizzie, Sally and Nicola via email at [wellbeing@trinity.ox.ac.uk](mailto:wellbeing@trinity.ox.ac.uk) if you need, or think you might benefit from, any adjustments so that appropriate support can be put in place for academic, library, and accommodation needs.

Academic adjustments are put in place by the Undergraduate and Tutorial Administrator, (Isabel. [lough@trinity.ox.ac.uk](mailto:lough@trinity.ox.ac.uk)). College Library needs are managed by the Librarian ([library@trinity.ox.ac.uk](mailto:library@trinity.ox.ac.uk)). Accommodation adjustments are implemented by the Accommodation Manager ([accommodation@trinity.ox.ac.uk](mailto:accommodation@trinity.ox.ac.uk)). All are happy to be approached directly.





# The Lodge

The Lodge is the first port of call for everyone coming to College. The lovely team of porters can offer a wealth of information and help with everything from your post, room keys and finding rooms around college to security, medical emergencies and even small bicycle repairs! The porters are available to provide a listening ear or friendly chat at any time, and know a huge amount about the College, University and wider city.

We don't think we could state the importance of our special team of porters better than our JCR committee do: "Our on-site porters' lodge is manned 24/7 by a team of the loveliest, most charming and most helpful people you'll ever meet. Some Oxford colleges have infamously grumpy or difficult porters, which is why Trinity is so proud of its universally acclaimed lodge team, who you'll grow to love within days of your arrival."



**Head Porter:  
Martin Reeve**

lodge@trinity.ox.ac.uk  
Tel: 01865 279900

Martin is supported by Deputy Head Porter Clarindo Almeida, along with a team of porters:

Kirk Ellingham, Maria Sommaggio, and night porters Dominic Lantain and Rafael Almeida.

## Emergencies

All porters have first aid training, so the Lodge will usually be the first place to contact if you or someone else in college needs other assistance. A porter can offer immediate assistance, contact other people and advise on whether it is appropriate to call an ambulance.

If you think that you or someone else in College needs emergency assistance and you call an ambulance yourself by ringing 999, you need to be prepared to give the patient's name, the room number or other location in college, the College address, your phone number and details of the problem. Then contact the Lodge on 01865 279900; they may need to give the Ambulance Service access and help moving anyone.

Call 111 if you need medical help quickly but there is not an immediate risk, or if you are unable to contact your GP surgery (e.g. due to its being out-of-hours). As well as physical health advice, this is a source of round the clock, non-emergency advice on accessing mental health support.

# The JCR

As an undergraduate, you automatically become a member of the Junior Common Room (JCR). The JCR represents Trinity's undergraduate students and plays an active role in College life, organising social events, supporting welfare and peer support initiatives, promoting access and equality, and representing undergraduate interests to the College. The JCR is run by a committee of elected student representatives covering areas including academic affairs, welfare, access and bursaries, sports, societies, external affairs and student equalities.

The term "JCR" also refers both to the undergraduate student body as a whole and to the physical Junior Common Room in College. This is a space where undergraduates can relax, socialise and take part in community events throughout the year, including welfare teas, social gatherings and other student-led activities.



# International Students

For students with non-UK residence, we strongly recommend you consult the helpful University web pages on international students and arriving at Oxford: [www.ox.ac.uk/students/new](http://www.ox.ac.uk/students/new)

If your nationality is not British, we are required to take a copy of your passport and BRP (if you have one) as soon as possible after your arrival. We may also need to ask some of you who do not have a BRP to generate an online immigration share-code. The Academic Office will be in touch with those of you this applies to in Freshers' Week to arrange this - please wait to receive further instructions from us and respond promptly when you do.

If you need to arrive in College before Freshers' Week, please email [accommodation@trinity.ox.ac.uk](mailto:accommodation@trinity.ox.ac.uk) to see if this is possible. We may be able to welcome you in advance. Early arrivals must be approved by the Senior Tutor as well.

Finally, it is strongly recommended that all students (UK and non-UK) should have the MMR and Meningitis C immunisations before arriving in Oxford. If this is not possible, please contact the college doctor on arrival. There is more information about recommended immunisation for students on the University website: [www.ox.ac.uk/students/welfare/health/vaccinations](http://www.ox.ac.uk/students/welfare/health/vaccinations)



## Access Team

Trinity's Access Team works collaboratively with academics, students and staff across the University to support pupils and prospective applicants. They work both with students who are considering applying to Trinity and with a broader group of school-aged students with the aim of raising expectations and increasing access. You will frequently see school groups being led on visits in college. In most cases these will be coordinated by the Access Team, with help from current student ambassadors. If you would like to apply to become a college ambassador and undertake paid outreach work for the college look out for our recruitment events or email [access.officer@trinity.ox.ac.uk](mailto:access.officer@trinity.ox.ac.uk)

The Access Team are based in the College Office on the first floor of the Levine Building but are frequently out delivering outreach activities in College and around Oxford.



**Head of Access:**  
**Hannah Rolley**

[hannah.rolley@trinity.ox.ac.uk](mailto:hannah.rolley@trinity.ox.ac.uk)  
Phone: 01865 279860

The Head of Access leads the development and delivery of the College's access programme, including the student ambassador programme.



**Access Officer:**  
**Innocent Otunnu**

[access.officer@trinity.ox.ac.uk](mailto:access.officer@trinity.ox.ac.uk);  
[innocent.otunnu@trinity.ox.ac.uk](mailto:innocent.otunnu@trinity.ox.ac.uk)  
Phone: 01865 279864

As Access Officer with particular responsibility for Trinity's link regions of Oxfordshire and Milton Keynes, Innocent helps to organise school groups

visiting the college and is always on the look out for ambassadors to get involved with our visit days and online events.



**Teacher Engagement  
and Access Officer:**  
**Richard Petty**

[access.officer@trinity.ox.ac.uk](mailto:access.officer@trinity.ox.ac.uk);  
[richard.petty@trinity.ox.ac.uk](mailto:richard.petty@trinity.ox.ac.uk)

As Senior Access Officer responsible for Trinity's link region of North-east England, Richard is based primarily in the North East, where he works with schools and colleges, establishing relationships with teachers and school leaders in the region and working with students throughout the secondary-age spectrum.



# Equalities and Faith Provision at Trinity

Trinity aims to be a supportive environment that values and celebrates the backgrounds, faiths and cultures of all its members. In addition to a range of peer and staff support in college for students, the college has an Equalities Fellow responsible for promoting an inclusive and respectful College culture and complies with Equalities law, and a Chaplain who runs Chapel services and supports the faith practices of all students.

## Equalities

Trinity College is committed to fostering an inclusive culture which promotes equality, values diversity, and maintains a working, learning, and social environment in which the rights and dignity of all its staff and students are respected. We have an Equalities Committee made of up Fellows, staff and student representatives that meets regularly to set and review equalities policies and ensure the college culture is inclusive.

The College has an Equalities Fellow, Fanny Bessard; she chairs Equalities committee and is available to students for discussion about events, initiatives and other ways to promote an inclusive culture in college.

Trinity is committed to recognising and celebrating the backgrounds, faiths and cultures of all its members; the college calendar of events includes celebrations of the festivals of Diwali and Eid al-Fitr, as well as Lunar New Year, Pride Week and other important equalities milestones. If you have further ideas or would like to contribute to any of these celebrations please do get in touch with the Equalities Fellow.

You can see a full list of the student equalities reps and more resources related to diversity and inclusion support at Trinity and the wider university on our website: [www.trinity.ox.ac.uk/equalities](http://www.trinity.ox.ac.uk/equalities)



**Fanny Bessard**

[fanny.bessard@trinity.ox.ac.uk](mailto:fanny.bessard@trinity.ox.ac.uk)

The Equalities Fellow has oversight of the content and implementation of the College's equalities policies, and is the main port of call regarding issues

of equalities and diversity (race, gender, culture, belief) within college.

## Faith Provision & Chapel

Faith has played a significant role in the life of Trinity College since its foundation in 1555 and the College seeks to ensure that students of all faiths feel supported in this important aspect of their lives. The Chapel forms part of the historic foundation of the College and is part of the Church of England with the College Chaplain an ordained Anglican. The Chapel strives to be an inclusive and diverse space and welcomes everyone to its services. The Chaplain, the Organ Scholars and the Chapel Choir provide regular services in term time with the weekly tradition of Choral Evensong, a service mainly sung by the Choir and requiring no religious commitment, a special tradition within Oxford life. The Chaplain also conducts special services to mark important college events, some part of traditions going back to the College's foundation, as well as weddings, baptisms, funerals and memorial services. The Chapel also hosts services conducted by the Catholic chaplains and welcomes others to use this holy space.

The College is a diverse and inclusive community welcoming people of different faiths and none, and encouraging open discussion about faith and ethics. A multi-faith prayer room is available in College for anyone who wishes to use it. You can find out more about different faith societies in Oxford here: <https://edu.admin.ox.ac.uk/faith-societies>



**Chaplain: The Revd Joshua Brocklesby**

[joshua.brocklesby@trinity.ox.ac.uk](mailto:joshua.brocklesby@trinity.ox.ac.uk)

The College Chaplain, The Revd Joshua Brocklesby, offers pastoral care and support for the whole College community and is responsible for both our beautiful historic Chapel and our brilliant Chapel Choir. He provides regular services in term time and conducts special services to mark important college events. He aims to foster an inclusive community where all feel they belong and encourages open discussion about matters of faith and ethics. He is available to students of all faiths and none.

# Societies, Sport and Student Life

There are countless opportunities to get involved in life beyond your studies at Trinity. Whether your interests lie in sport, music, drama, volunteering, academic discussion, politics, culture, welfare, the arts, or simply meeting new people, there is likely to be a society, club or activity for you.

Trinity has a thriving student society scene, with groups ranging from subject-based and professional societies to drama, music, cultural, charitable and special-interest organisations. Many societies organise talks, workshops, social events, formal dinners, performances and trips throughout the year, providing opportunities to pursue existing interests, develop new skills and connect with students across different years and disciplines. New members are always welcome, regardless of previous experience.

Sport also plays an important role in College life. Trinity fields teams in a wide range of sports and welcomes participants of all abilities, from complete beginners to university-level competitors. College teams are a great way to stay active, meet new people and become part of the wider Trinity community. Trinity has a sports ground in nearby Marston for

football, cricket, rugby and tennis, a boathouse for rowing, gym and cardio facilities on the main College site, and a larger gym and dance practice space at the Old Nunnery annexe in North Oxford.

For musicians, Trinity offers a vibrant and inclusive musical community. Students can take advantage of dedicated practice rooms in the Levine Building, participate in the Chapel Choir, apply for instrumental bursaries, and perform in regular concerts throughout the year. The auditorium in the Levine Building also hosts a wide range of performances by both student and professional musicians.

Information about current societies, sports clubs and opportunities to get involved will be available during Freshers' Week and through the JCR and MCR.



## Communications

Celebrate what you do and share your good news with us. We're keen to hear from new students and help recognise the achievements, milestones, and moments that matter to you. No success is too small and no celebration is too trivial. We are a community, and the more we share, the more we can celebrate one another. Whether it is an academic achievement, a personal milestone, a team effort, an event, a creative project, or simply something you are proud of, let Communications know so we can help spread the good news.



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# Glossary / Jargon Buster

Arriving in Oxford can entail learning a whole new vocabulary specific to the University; here are some common terms you will encounter.

**Battels:** College bill paid at the start of term.  
Includes rent for your room, plus any other costs.

**Blue:** An award in the form of a jacket, or the holder of the award, for outstanding sporting achievement at University level. Only awarded in competition of certain sports which compete against Cambridge.

**Bod:** Bodleian Library. Has every book published in the UK and many others. Founded by Sir Thomas Bodley about 400 years ago.

**Bod Card:** University Card, and the main form of student ID. Needed to get into libraries and certain university buildings. Also used to buy food and drink from the Dining Hall and café.

**Bop:** In-college party held in the bar, a good chance to socialise and dance the night away.

**Collections:** College exams on the previous term's work which do not count towards your degree classification, but give you valuable examination practice and tell you and your tutors how well you are doing in your academic work. To be taken seriously!

**Collections (Tutors):** Meeting at the start or end of term with your tutor to discuss the term's work.

**Collections (President's):** Meeting at the end of term with the President.

**Coming Up:** Arriving in Oxford.

**Formal Hall:** A traditional meal in Hall which requires advance signup.

**Going Down:** Leaving Oxford.

**Guest Night:** Served on Fridays, a formal meal that you have to book in advance and is a bit more formal than normal formal halls.

**Hall:** Dining Hall in College where meals are eaten.

**Hilary term:** Spring term in Oxford.

**JCR:** The Junior Common Room, which is both a room in College for undergraduates to gather in, and the undergraduate student body of the College.

**MCR:** The Middle Common Room, which is both a room in College for postgraduates to gather in, and the postgraduate student body of the College.

**Matriculation:** The ceremony by which you become a member of the University which takes place in the Sheldonian Theatre.

**Michaelmas term:** Autumn term in Oxford.

**Porters:** Key members of college staff who assist in the day to day running of the College Lodge and maintain security of the College. They are the first point of contact for many operations in College, and also tend to know almost everything that goes on in College.

**Prelims/Mods:** Preliminary examinations are sat at the end of first year, by most students. Alternatively other students (depending on subject) will sit Mods, which are also exams. These are set after a set number of terms, and you need to pass them in order to progress in your degree. They are a form of First Public Examination.

**Scout:** A member of housekeeping staff who clean and maintain both student bedrooms and communal living areas.

**Sub-Fusc:** Gowns and formal clothing worn for exams.

**Trinity term:** Summer term in Oxford.

**Oxford SU:** Oxford University Student Union.

**Oxford Union:** Debating society.

**Varsity:** A competition in any form between Oxford and Cambridge.

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